



Job Title: Executive Director, Resilience1220

Reports to: Board of Directors

Employment Type: Full-time Salary Position

Organization Overview

Resilience1220 is a non-profit organization dedicated to supporting youth aged 12-20 in mountain communities west of Denver through high-quality mental health services. The organization's mission is to promote resilience, well-being, and mental health awareness among youth, ensuring services are accessible, impactful, and aligned with community needs.

Role Summary

The Executive Director serves as the strategic and operational leader of Resilience1220, guiding the organization's vision and ensuring its mission is successfully implemented. This individual is responsible for overseeing all aspects of administration, programming, and fundraising, with a focus on community outreach and organizational sustainability. The Executive Director is the face of the organization and works to build strong relationships with partners, donors, and stakeholders to expand Resilience1220's impact and reach.

Key Responsibilities

1. Leadership & Vision

- a. Develop and implement the organization's strategic plan in collaboration with the Board of Directors.
- b. Provide inspirational leadership and direction to staff, volunteers, and community partners to cultivate a positive and mission-driven organizational culture.
- c. Foster a culture of continuous improvement and professional development within the organization.

2. Program Oversight

- a. Oversee the planning, implementation, and evaluation of Resilience1220's programs to ensure they align with the organization's mission and the needs of the community.
- b. Work closely with the Director of Therapy and program staff to ensure high-quality, evidence-based services are provided to youth.
- c. Monitor program outcomes and develop strategies for program growth and enhancement.

3. Community & Stakeholder Engagement

- a. Serve as the primary spokesperson for the organization, representing Resilience1220 to community leaders, partners, and the media.
- b. Oversee the Director of Therapy in building and maintaining strong relationships with schools, mental health organizations, and other community stakeholders to promote Resilience1220's mission.
- c. Actively participate in community events and outreach efforts to increase visibility and engagement.

4. Resource Development & Fundraising

- a. Develop and execute a comprehensive fundraising strategy that includes grant writing, donor cultivation, and event planning.
- b. Establish and maintain relationships with donors, foundations, and sponsors to ensure sustainable funding for the organization's programs.
- c. Collaborate with the Board and staff to identify new funding opportunities and implement effective donor engagement practices.

5. Operational & Financial Management

- a. Oversee the fiscal activities of the organization, including budgeting, financial reporting, and auditing.
- b. Ensure the organization operates within the approved budget, maximizing resource utilization and maintaining a positive financial position.
- c. Implement sound human resource practices, including hiring, training, and evaluating staff, and ensure all policies and procedures comply with legal and ethical standards.

6. Board Administration & Support

- a. Serve as the primary liaison to the Board of Directors, facilitating effective communication and engagement.
- b. Prepare and present monthly reports, updates, and strategic recommendations to the Board.
- c. Assist in the recruitment and orientation of new Board members and ensure Board activities align with governance best practices.

7. Compliance & Ethics

- a. Ensure Resilience1220 operates with integrity and complies with all applicable federal, state, and local regulations governing non-profit organizations.
- b. Oversee the development and implementation of organizational policies, procedures, and standards of conduct.

Qualifications & Skills

- Bachelor's degree in a related field (Master's preferred) or equivalent experience.
- Proven track record in fundraising, community engagement, and strategic planning.
- Strong organizational and management skills, with the ability to lead a diverse team.

- Excellent communication and public speaking skills.
- Commitment to the mission and values of Resilience1220, with a deep understanding of youth mental health.

Supervisory Relationships

The Executive Director reports to the Board of Directors and directly supervises the Director of Therapy, Manager of Communications and Development, Operations Coordinator and other staff, interns, and volunteers as needed.

Preferred Experience

- Progressive leadership experience, ideally in a non-profit or youth mental health setting.
- Knowledge of Salesforce or similar CRM systems.
- Background in mental health or a related field is highly desirable.

Additional Information

This is a full-time position based in Evergreen, Colorado, with the possibility of some remote work depending on the needs of the organization. Some evening and weekend work will be required for events and community engagement activities.

To apply for this position, please send a cover letter and resume to resilience1220@gmail.com